

**VILLAGE OF LAC LA BELLE BOARD OF TRUSTEES
REGULAR VILLAGE MEETING AGENDA MINUTES**

Monday, July 7, 2025

President Robert C. Hultquist called the meeting to order at 6:13 p.m. Trustee's present included John Koepke, John Roelandts, Erik Mullet and VJ Scully. Also in attendance were Planner Jacob Heermans, Highway Superintendent Sam Salzman, Sergeant Jacob Bolyard, Administrator Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. Police Chief Kristen Wraalstad was excused. For additional attendees please see the sign-in sheet.

Those present stood to recite the Pledge of Allegiance

Approve Meeting Minutes from June 16th, 2025, and June 19, 2025. – Trustee Scully made the motion to approve the June 16th and June 19th meeting minutes as presented. Trustee Mullett seconded the motion. Motion carried by unanimous voice vote.

Correspondence. – None

Comments from the Floor on Agenda items or any other items.

Doug Larson, N53W34257 Road Q, stated he wanted to talk about the Tearney Bay channel and wanted to thank Trustee Scully for working with him to keep with he channel open with the three trees that have fallen in the channel the last 30 days.

Brian Demaster, N53W34202 Road Q, stated he received a letter regarding the removal of a tree that fell from his property and stated the letter never gave a reasonable amount of time for removal.

Patty Napgezek, W348N6079 California Avenue, stated she didn't think the installation of stop signs on W. Lake Drive by Foolery's is the right answer; felt there would be more accidents if they were installed.

Tommie Coppinger, N52W35147 W. Lake Drive, stated that she is in favor of the stop signs being installed on W. Lake Drive and it would help to prevent speeding in the area.

Henry Krier, N55W34685 Road E, stated it has taken years to get the Hideaway under control and now with this new policy on Okauchee Music Guidelines it is going to change that, and the decibel level is too high as is being proposed.

Trustee Mullett used his phone to read the decibel level of the talking in the meeting and the decibel level was either higher or at the level that is being proposed for music.

NEW BUSINESS:

1. **Chief Bowen.** – Gave his monthly report
2. **Consider and Act on Okauchee Music Guidelines.** – After a brief discussion, Trustee Mullett made the motion to approve the "policy" on Okauchee Music Guidelines. Trustee Scully seconded the motion. Motion carried 3-2 with Trustee John Koepke and John Roelandts opposing.
3. **Consider and Act on dangerous tree situation on the Tearney Bay channel.** – No action was taken by the Board
4. **Consider and Act on pay request #1 for the 2025 road program in the amount of \$142,302.23.** – Highway Superintendent stated they have completed the work and recommending payment. Trustee Koepke made the motion to approve pay request #1 for the 2025 road program in the amount of \$142,302.23. Trustee Roelandts seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on proposed contract with Western Lakes Fire Department.** – President Hultquist reviewed the contract and was good with it but did not agree with the two-year notice to get out of the contract. Trustee Mullett made the motion to approve the proposed contract with Western Lakes Fire Department. Trustee Roelandts seconded the motion. Motion carried by unanimous voice vote.

6. **Consider and Act on special event application for OABA to hold Okauchee Street Dance on August 16 and 17th, 2025 from 7:00 a.m. to 2:00 a.m.** – President Hultquist stated that it would go until 1:00 a.m. Trustee Mullett made the motion to approve the special event application for OABA to hold Okauchee Street Dance on August 16 & 17, 2025 from 7:00 a.m. to 1:00 a.m. Trustee Scully seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on the intergovernmental agreement with Waukesha County.** – Administrator Herrmann stated it is for the recycling program. Trustee Koepke made the motion to approve the intergovernmental agreement with Waukesha County for the Recycling program. Trustee Roelandts seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on the Three Oaks Conservancy preliminary plat. The subject property is described as part of the NW ¼ and the NE ¼ of the NW ¼ of Section 22, T8N, R17E, Village of Lac La Belle.** – Trustee Scully made the motion to approve Three Oaks Conservancy preliminary plat on the recommendation of the Plan Commission with the following conditions: A revised preliminary plat shall be submitted to the Village Planner showing all proposed modifications, changes, additions, etc. as required in the Planner's report dated June 26, 2025, prior to any construction activities taking place and prior submittal of final plat. Village Planner shall review the revised preliminary plat for compliance with the conditions stated in the June 26, 2025, report and a detailed landscaping plan showing the location of the proposed walking trail and its width. In addition, the landscaping shall show the location, size and species of any trees to be planted along the trail and the installation of any fences or other appurtenances and walking trail will be approved at a later date. Trustee Mullett seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on the Certified Survey Map (CSM) for Daniel Nienhuis. The subject property is described as part of the SW ¼ of the NE ¼ and the SE ¼ of the NE ¼ of Section 29, T8N, R17E, Village of Lac La Belle. More specifically, the property is located at N62W38165 Westwinds Ct, Oconomowoc, WI 53066 (Tax Key No. OCOT 0545.979.005)** – Trustee Roelandts made the motion to approve the certified survey map for Daniel Nienhuis for the property located at N62W38165 Westwinds Court. Trustee Mullett seconded the motion. Motion carried by unanimous voice vote.
10. **Consider and Act on policy regarding violations complaints.** – Administrator Herrmann stated that the office has been receiving anonymous recipients complaining about neighbors and feels that any complaints that come in should be filled out by the recipients and they need to state who they are the reason of the complaint they are filing and need to sign it and present it to the Clerk before the complaint will be investigated. Trustee Scully made the motion to approve the policy regarding violation complaints and that anyone that files a complaint needs to follow the procedure that Administrator Herrmann outlined. Trustee Mullett seconded the motion. Motion carried by unanimous voice vote.
11. **Discussion about the installation of stop signs on W. Lake Drive by Foolery's.** – After a brief discussion, this item will discuss at a later meeting.
12. **Consider and Act on installing no parking signs along Jorgenson Way for the July 17th Folds of Honor event** – After a brief discussion, Trustee Mullett made the motion to approve installing no parking signs along Jorgenson Way and Whittaker Road for the July 17th Folds of Honor Event. Trustee Roelandts seconded the motion. Motion carried by unanimous voice vote.
13. **President Hultquist.** – Nothing to report
14. **Trustee Reports.**
 - a. **John Koepke.** – apologized for missing the employee luncheon and he brought in an example calendar from Ashippun Fire Department and thought it might be something to consider doing instead of a newsletter.
 - b. **VJ Scully.** – Nothing to report
 - c. **Erik Mullett.** – stated the sidewalks in the Okauchee area were sprayed to remove the weeds by the Highway Department and the area looks nice.
 - d. **John Roelandts.** – stated he has been receiving phone calls regarding the grass/flowers when you come off Highway 16 and Sawyer Road.
15. **Public Works Superintendent Salzman.** – Nothing to report
16. **Chief Wraalstad.** – Sergeant Jacob Bolyard had nothing to report
17. **Administrator Herrmann** – gave an update on Tamarack Lake and that you can't get a boat down in that area. He stated that a newsletter will go out in the fall; wants the Board to work on having a policy for sewer recs and the 400 block of the Historic Village, 13 of the 14 have signed.
 - a. **Discussion on employee handbook and WRS Comp time.** – Gave a copy of an updated employee handbook and a copy regarding comp time through the State and would like the Board to review each before the next meeting.
18. **Clerk/Treasurer Opitz.** – Nothing to report

19. **Approve Vouchers and Checks**. – Trustee Mullett made the motion to approve vouchers and checks subject to Administrator Herrmann’s approval. Trustee Scully seconded the motion. Motion carried by unanimous voice vote.
20. **The Board will enter, by roll call vote, into Closed Session pursuant to State Statue 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (All employees).**

Trustee Scully made the motion and President Hultquist seconded to go into Closed Session at 7:45 p.m. Voice Vote was taken – President Hultquist, aye; Trustee Koepke, aye; Trustee Roelandts, aye; Trustee Mullett, aye; Trustee Scully, aye. Motion carried.

Trustee Mullett made the motion and Trustee Roelandts seconded to go into Open Session at 8:12 p.m. Voice Vote was taken – President Hultquist, aye; Trustee Koepke, aye; Trustee Roelandts, aye; Trustee Mullett, aye; Trustee Scully, aye. Motion carried.

Reconvene into Open Session

21. **Adjourn**. – Trustee Roelandts made the motion to adjourn at 8:13 p.m. Trustee Scully seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer